# LMS Procedure Manual
## Parent

**1.** To Register, go to https://lifeeducationqld.powerhousehub.net/

**2.** Click 'Sign Up'
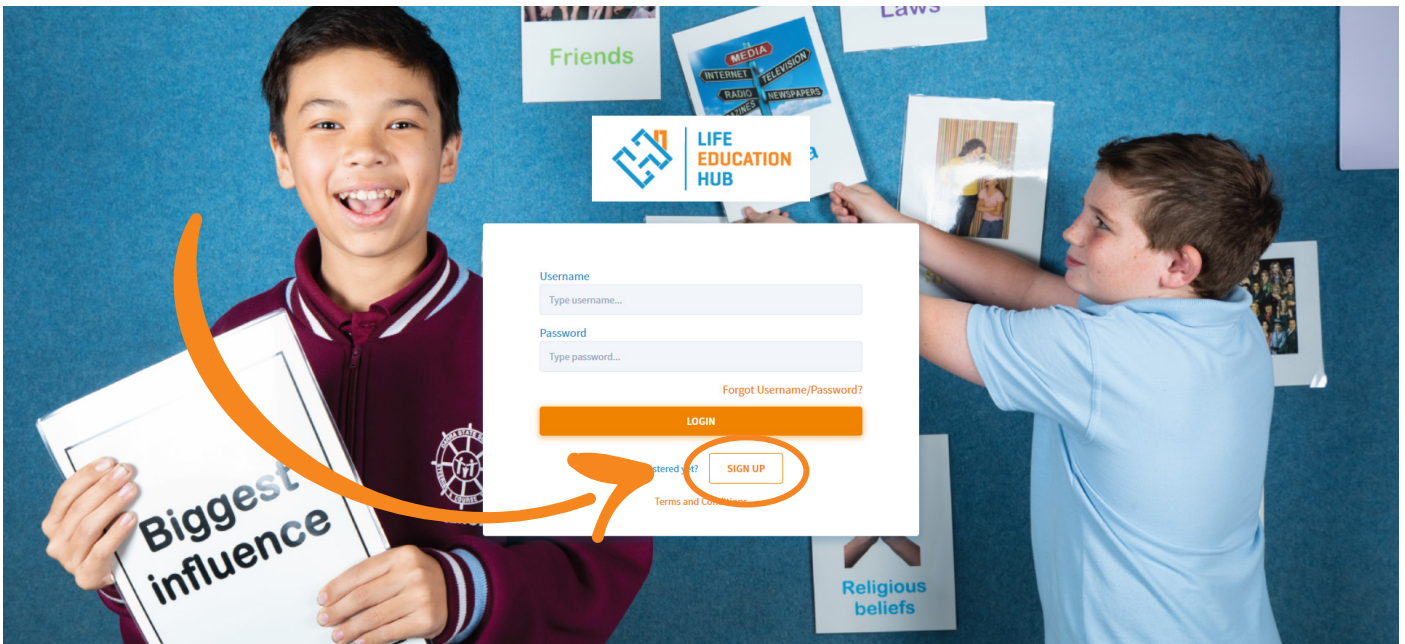


**3.** You will now be asked to choose an account type. Choose Parent/Carer.
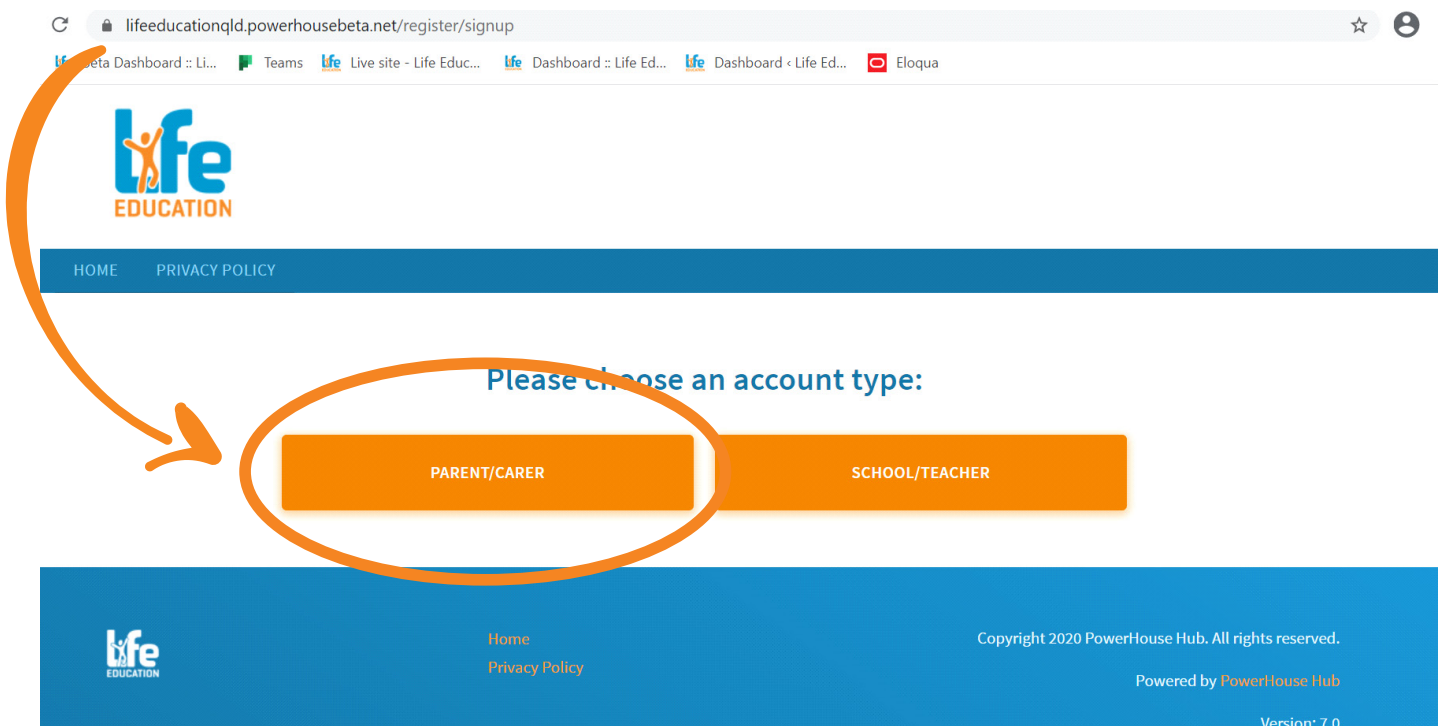
**4.** Enter in your details

**5.** Enter the number of children you have



**6.** Then complete their registration by choosing what year level they are in and their name

**7.** Choose the school they attend

**8.** Add the year level

**9.** Choose the class from the drop down list, if your class is not displaying please check with your teacher.

**10.** Click to approve the terms and conditions and enter security code to finalise registration

**11.** Click Register

**12.** Your account will be created and you will be given a Username and Password to utilize. Please keep this information for future use, in a safe place.

**13.** Click 'Continue to Dashboard'



**6.** It will prompt you to update your password.

## The Dashboard

The Dashboard provides easy access to a variety of courses on offer, as well as news, by simply clicking onto each individual link. It allows the user to see their progress through the various courses, as well. The courses that are allocated to you are based off the age of your children. Life Education has age appropriate content for students and courses will be aligned.



## Lessons

This section provides you with a variety of lessons and tips from Healthy Harold to choose from. The lessons you receive, will be determined by the age of your children, with whom you registered.

These include:

Year level specific lessons and content.

Healthy Harold Tips are provided to all students
- · Healthy Harold Exercising
- · How should we sneeze
- · Dancing for fun and exercise
- · How to wash your hands.

Once you complete a lesson, these will be displayed in the 'Completed Lessons' section.



To complete another course, just go to the 'My Courses' tab at the top of the screen.
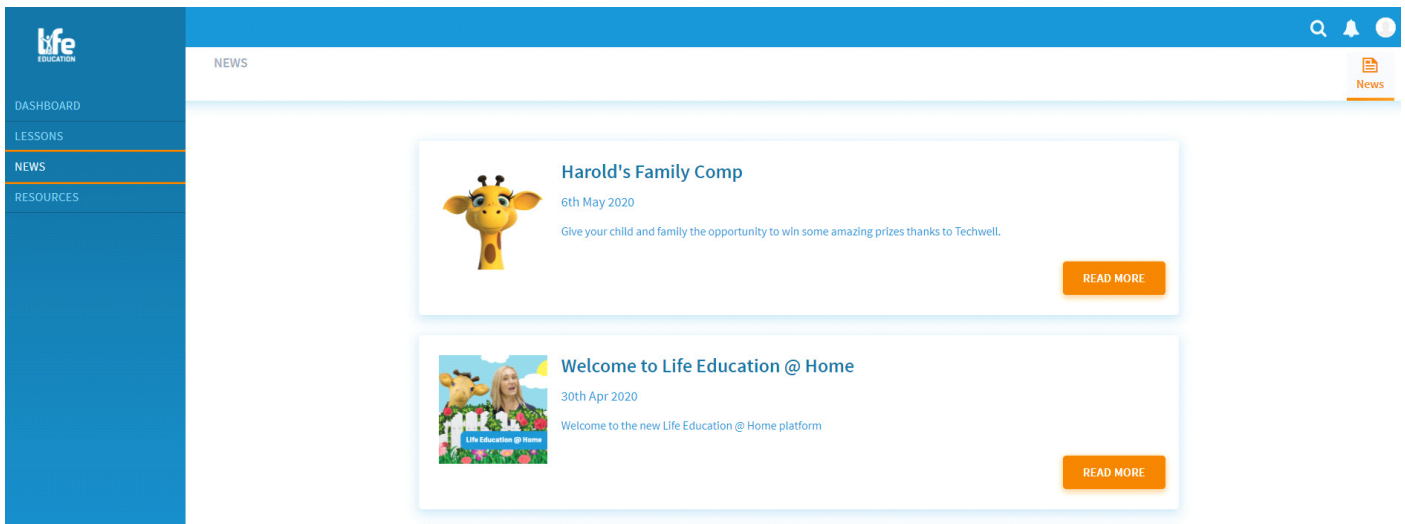
As new courses are developed, they may be recommended to you. These will be found in the 'Recommended' tab.
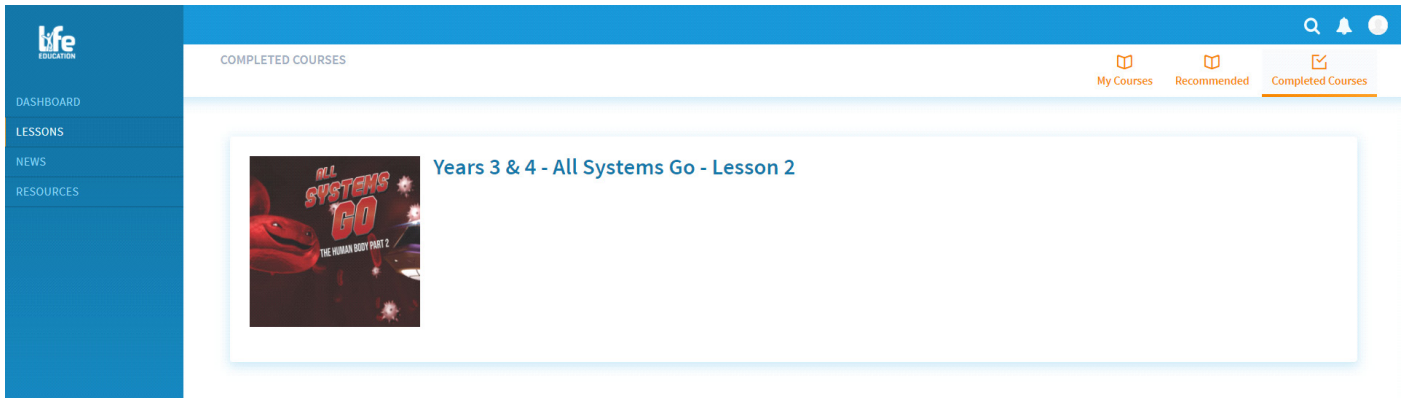


## News

This section will provide you with up to date news from Life Education Qld, as well as a variety of very information Podcasts from a range of respected professionals within the industry. These will be updated regularly.



## Resources

This is where you will be able to locate a range of resources to assist you in equipping your children with the knowledge, skills and strategies required to make better choices. As more resources are developed and made available, we will make them available here for you.